

Dear Learner

We are delighted and excited to be welcoming you to the Day 1 of the Foundation Immunisation programme. This programme is for those who are brand new to immunisation and will give you, based on the National Public Health England Framework the underpinning knowledge required to start you on the road to become a safe immuniser!

Please be very reassured that this is a new format of delivering training to all of us, and as such we will spend the first session of day 1 going through some of the functionality of Zoom and experimenting together, and of course will be very happy to learn from anyone who can share their expertise with us too!

In preparation for the session, please would you make sure you have with you

- An IT device with audio and microphone availability and switched on (please note- if using an iPad or similar some of the functionality within the session is not available on these but we don't think it will be impossible to participate – please make us aware at the beginning of the session if you are using this device.
- **The documents attached to this email which we will be referring to during the session please read these through prior to the session**
- Pens and paper – you will need a few sheets of A4 size paper – scrap is perfectly fine!
- If you are at home please be mindful of your surroundings as some discussions may hold confidential information, we would strongly recommend you use headphones if you are not able to be in a completely private setting.
- In case there are any issues before or during the session and you need to contact one of the us please WhatsApp 07903552363 , (for example your internet connection went down and we inadvertently blocked anyone re-entering the classroom you could call to let one of us know – we don't want anyone feeling they aren't able to join back in or gain help during the day !)
- And FINALLY, your sense of humour – we have had fun trialing the delivery via Zoom and hope we can all enjoy our time together during these sessions at this particularly challenging time.

We look forward to “seeing you all “next week come join us online for a coffee and a chat from 9 , before we start the session promptly at 9.30

Certificates of attendance will be emailed to you once we receive your emailed completed evaluation forms. As always, we ask you to be very honest about what has gone well but even more important than normal what we need to do to improve the experience for you with this new format!

If you have any queries prior to the session, please don't hesitate to email me or call the number above

Best wishes

Loo