

Appendix A: Recommended immunisation training requirements by workforce group for a COVID-19 vaccine

	COVID-19 elearning programme	Immunisation elearning programme – vaccine storage, administration and legal aspects sessions	Basic Life Support and anaphylaxis training	Any additional statutory and mandatory training required by employer	Face to face training about the COVID-19 vaccine programme which could include webinars or socially distanced classroom-type training	Work-based practical training and assessment of competency
Estimated time required	60-90 minutes for Core Knowledge session. 30 minutes for each vaccine-specific session. 15-30 minutes for knowledge assessments	30 minutes each session	Will depend how the training is undertaken	Will depend on individual roles, local policy and what has already been completed as part of current role requirements	Will depend on what is included	Will depend on how long it takes until vaccinator and assessor agree vaccinator is competent and confident
Workforce group						
Experienced and competent vaccinators (both registered HCPs and unregistered HCSWs) who have vaccinated within the past 12 months	Yes	If update training not undertaken in past year	If no BLS or anaphylaxis training within past year	Yes	Recommended	Competency assessment tool can be used by experienced vaccinators to self-assess and identify if there are any areas where they need to update or further their knowledge
Registered HCPs new to, or returning to vaccination after a prolonged period	Yes	Yes	If no BLS or anaphylaxis training within past year	Yes	Inexperienced vaccinators will benefit from more interactive training where possible. It is strongly recommended that some interactive training which provides the opportunity to ask questions is made available for this group	Yes
Vaccination Support Workers (unregistered healthcare workers new to immunisation with a specific role in vaccine administration only)	Yes	Depending on role	Yes	Yes	This group should not undertake e-learning as their sole means of vaccination training. Interactive training which provides the opportunity to ask questions should be provided for this group.	Yes
Administrative support staff		Storage session if likely to be responsible for cold chain maintenance	Depending on role assigned	Depending on role assigned		